



**PAGASA BIDS AND AWARDS COMMITTEE (PBAC)**

Resolution No. 2023-086

**Declaring Single Calculated and Responsive Bid (SCRB); and,  
 Recommending Award of Contract and Approval**

**WHEREAS**, the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA), through the PAGASA Bids and Awards Committee, advertised the Invitation to Bid (IB) at the PAGASA website, the MGEPS and PAGASA Bulletin board continuously for 7 days from **20 to 28 Nov 2023**, the procurement of the following goods/items described hereunder, with its corresponding Approved Budget for the Contract (ABC), under the reference, **P.R. No. 2023-10-0662 EPA / I.B. No. 2023-024** to wit:

PARTICULARS	ABC	Contract Duration
Rental of Thirty-Three (33) Units of Photocopying Machine	Php1,439,999.99	15cd

**WHEREAS**, in response to the above advertisement, only **one (1)** prospective bidder, **E-Copy Corporation** expressed its intention to participate in the bidding of the aforesaid Project, on the scheduled **Pre-bid conference** conducted by the PBAC on **29 November 2023**;

**WHEREAS**, any and all noted amendments and deviations discussed during the above-mentioned Pre-bid conference, have been duly issued through a **Supplemental Bid Bulletin (SBB)**, with reference to **Addendum No. 2023-024-01** dated 01 December 2023 are herein made part of this Resolution as **Annex "A"**;

**WHEREAS**, on **18 December 2023**, the schedule for **Submission, Receipt and Opening** of Envelope I (Eligibility and Technical Components) and Envelope II (Financial Component), **E-Copy Corporation**, timely submitted its bid tender documents for the project and passed the preliminary examination of bids;

**WHEREAS**, in the subsequent opening of Envelope No. II (Financial Component), the lone bidder's financial proposal has been accepted for not exceeding the ABC. Its financial proposal, as "**Read**", is as follows:

Name of Bidder	Bid Amount (As Read)	RANK
E-Copy Corporation	Php1,152,000.00	SCB

**WHEREAS**, the report on the detailed evaluation of bids conducted by the TWG resulted in the following:

Name of Bidder	Bid Amount (As Calculated)	RANK
E-Copy Corporation	Php1,152,000.00	SCRB

**WHEREAS**, upon careful examination, validation and verification of the lone bidder documents, including the evaluation report submitted by the TWG, the PAGASA-BAC determined that **E-Copy Corporation** has complied accordingly on all the criteria for post-qualification and was responsive to all requirements and conditions specified in the Bidding Documents. Hence, it was moved and duly seconded that **E-Copy Corporation** be declared as the **Single Calculated and Responsive Bidder (SCRB)** for the Project.

\*Bonifacio G. Pajuelas, Ph.D. Chairman  
 \*Willy F. Evangelista Member  
 \*Atty. Eric Christopher Amado J. Agsaoy 2nd Vice-Chairperson  
 \*Shirley J. David Member  
 \*Cristina J. Sapvictores Member  
 \*Sharon Juliet M. Arruejo Member  
 \*Liceria J. Dela Cruz End user



**NOW, THEREFORE, We**, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) to **DECLARE, E-Copy Corporation** as the Bidder with the Single Calculated and Responsive Bid (SCRB) for the Project entitled, "*Rental of Thirty-Three (33) Units of Photocopying Machine*";
- b) to **RECOMMEND**, the award of the contract to **E-Copy Corporation**, in the total calculated amount of **One Million One Hundred Fifty-Two Thousand Pesos (Php1,152,000.00)** only, for the implementation of the Project; and
- c) to **RECOMMEND** finally, the **APPROVAL** of the foregoing findings and recommendations.

**RESOLVED**, this **21<sup>st</sup> day of December 2023** at the Amihan Conference Room, 2<sup>nd</sup> Floor PAGASA Main Building, Science Garden Complex, Senator Miriam Defensor Santiago Ave., Brgy. Central, Quezon City.

  
**LICERIA A. DELA CRUZ**  
 End-user Representative

  
**CRISTIAN D. SANVICTORES**  
 Member

  
**SHIRLEY J. DAVID**  
 Member

  
**JOEL C. RIVERA**  
 1st Vice-Chairperson

**\*WILLY F. EVANGELISTA**  
 Member

  
**SHARON JULIET M. ARRUEJO**  
 Member

**\*Atty. ERIC CHRISTOPHER AMADO J. AGSAOAY**  
 2nd Vice-Chairperson

**\*BONIFACIO G. PAJUELAS, Ph.D.**  
 Chairperson

APPROVED / DISAPPROVED:

  
**NATHANIEL T. SERVANDO, Ph.D.**  
 Administrator

Approved on: 05 JAN 2024

Note: \* Did not participate or on Official Business